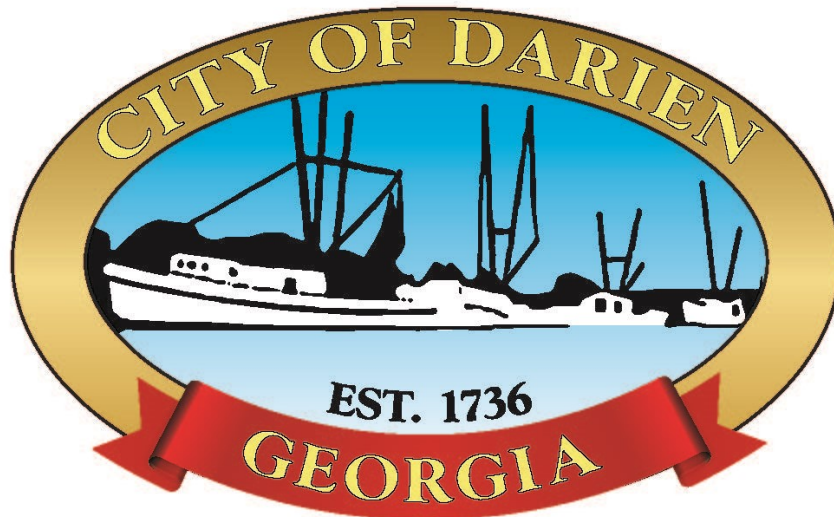


CITY OF DARIEN



www.cityofdarienga.com

PROJECT:

DARIEN POLICE DEPARTMENT AND CLERK OF COURTS BUILDING

REQUEST FOR PROPOSAL #330

PROPOSAL DUE
October 24, 2019 - 2 P.M. EST

CITY OF DARIEN
Darien Police Department and Clerk of Courts Building
Proposal Number: 330
Due Date: October 24, 2019 2PM EDT

PURPOSE

The City of Darien, Georgia is soliciting sealed competitive proposals for several certified and qualified General Contractors to furnish all labor, equipment, materials, and other appurtenances as specified to construct a new Police Department and Clerk of Courts building on city-owned property at 702 North Way, Darien, Georgia 31305.

Competitive sealed proposals will be received at the **Office of the Darien City Clerk, 106 Washington Street, Darien GA, 31305** until, but **no later than 2 P.M. EDT Thursday, October 24, 2019** at which time the sealed proposals will be publicly opened, and vendor's names only will be read aloud.

One (1) original and two (2) copies of required proposal documents must be submitted in a sealed envelope marked "Darien Police Department and Clerk of Courts Building, RFP #330".

Proposals may be withdrawn by written request only if the request is received prior to the time and date set for the opening proposals. Negligence on the part of the proposer in preparing his proposal confers no right of withdrawal or modification of his proposal after proposal has been opened. No proposal may be withdrawn for a period of sixty (60) days after the time and date of opening of proposals.

The City of Darien reserves the exclusive right to determine which Proposer should be awarded the Contract. The City of Darien also reserves the right to waive any irregularity or informality in a proposal and accept or reject any item or combination of items, when to do so would benefit the City of Darien. Also, the City of Darien may reject proposals that do not contain all elements and information requested. The City of Darien will not be liable for any cost/losses incurred by proposers throughout this process. The City of Darien does not discriminate based on race, religion, color, sex, national origin, age, or disability.

To the extent permitted by Georgia Law, the Proposer will indemnify, defend, and hold harmless the City of Darien from and against any and all claims, damages, losses, and expenses including, but not limited to, fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the negligent acts, negligent omissions, willful misconduct, or reckless misconduct of the Proposer or anyone for whom the Proposer is responsible.

A non-mandatory Pre-Proposal Conference will take place at the Darien City Hall located at 106 Washington Street, Darien, Georgia 31305 at 2:30 p.m. on Tuesday, October 8, 2019.

SCOPE

The new Police Department and Clerk of Courts Building will be built on city-owned property at 702 North Way, Darien, Georgia 31305. The facility will consist of a one-story building approximately 3,850 square feet with associated exterior parking areas, concrete sidewalks, and a fenced vehicle storage area. The building will include a lobby, office space, training and meeting rooms, interview rooms, file room, secure evidence area, and IT rooms. The facility will not include holding cells. The Proposer awarded the contract will furnish all labor, tools, materials, and other appurtenances as specified in the Construction Plans which will be available, upon email request only, from Jeff Bors (jbors@RobertsCivilEngineering.com) at Roberts Civil Engineering.

SPECIFICATIONS

1. Workmanship and Inspection

All work under the resulting contract shall be performed in a skillful and workmanlike manner. The City of

Darien may, in writing, require the Contractor to remove any employee from work that they deem incompetent or careless. Further, the City of Darien may, from time to time, make inspections of the work performed under this contract. Any inspection by the City of Darien does not relieve the Contractor from any responsibility regarding defects or other failures to meet the contract requirements.

2. Cleaning Up

The Contractor(s) shall at all times keep the adjacent areas of the work area free from rubbish and the accumulation of any waste materials.

3. Safety

All contractors and subcontractors performing services for the City of Darien are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this contract.

4. Incidental and Consequential Damages

No proposer may require contractual language limiting or eliminating liability for incidental and consequential damages.

CONTRACT TERMS AND CONDITIONS

The Contract with the successful proposer will contain the following contract terms and conditions:

1. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Project Manager. Any change to the contract must be submitted in writing and approved by the City Manager of The City of Darien.

2. Contract Quantities

The quantities specified in this contract are estimated only. They do not indicate the actual quantity which may be ordered, since such volume will depend upon requirements which develop during the contract period. Quantities shown shall not be construed to represent any amount which the City of Darien shall be obligated to purchase under the contract or relieve the Contractor of his obligation to fill all orders placed by the City of Darien. **NO PROPOSAL WILL BE CONSIDERED WHICH STIPULATES THAT THE CITY OF DARIEN SHALL GUARANTEE TO ORDER A SPECIFIC QUANTITY.**

3. Schedule

Proposers shall provide, with their proposal, a proposed schedule for the project. Failure to include the schedule may be ample cause for rejection of proposal as non-responsive. The actual timing for this project shall be coordinated with a Project Manager.

4. Delays

If a delay is foreseen, the Contractor shall give ample notice to the City of Darien. The City of Darien has the right to extend completion date if reasons appear, in the sole discretion of the City of Darien, to be valid. Contractor must keep the City of Darien advised at all times of status of order. Default in promised completion (without accepted reasons) or failure to meet specifications, authorizes the City of Darien to purchase supplies elsewhere and charge full increase in cost and handling to defaulting Contractor.

5. License Requirement

All General Contractors doing business in The City of Darien are required to hold a current valid business license within the municipality where the home office is located and **must be a certified contractor with**

the State of Georgia.

6. Insurance

The Contractor shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Darien by the Contractor, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period. The Contractor shall not perform any work unless he has obtained and continues to maintain for the duration of such work, such worker's compensation coverage as may be required pursuant to the provisions of Title 34 Chapter 9 of the Official Code of Georgia.

A. Liability

The Contractor shall maintain such insurance as will protect him from claims under workmen's compensation acts and from any other claims for damages to property, and for personal injury, including death, which may arise from operations under this contract, whether such operations be by himself or by any sub-contractor or anyone directly or indirectly employed by either of them. Such certificates shall be in form and substance reasonably acceptable to the Owner, shall indicate that, except in respect to workers compensation insurance coverage and professional errors and omissions, Owner is an additional insured with respect to such coverage, and shall indicate that such coverage is primary and not contributory with any similar insurance purchased by the Owner. The certificates shall contain a provision that the insurer will endeavor, if allowed by the policy, to provide Owner with thirty (30) calendar days' notice of nonrenewal, cancellation, or termination of the coverage. If the successful proposer receives a nonrenewal, cancellation, or termination notice from an insurance carrier affording coverage required herein, the successful proposer agrees to notify Owner by fax within two (2) business days with a copy of the nonrenewal, cancellation, or termination notice, or written specifications as to which coverage is no longer in compliance. Failure to comply with any of the provisions relating to insurance coverage herein shall be deemed a material breach if not cured. The contractor shall be responsible for providing adequate limits of insurance when working within property owned by railroads, as established by such railroad company.

B. Indemnity

To the fullest extent permitted by laws, statutes, rules and regulations, the Contractor shall indemnify and hold harmless the City of Darien, Engineer, Engineer's Consultants and the Officers, Directors, Employees, Agents, and other Consultants of each and any of them from and against claims, costs, damages, losses, and expenses, including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court costs, arising out of or resulting from performance of the work, but only to the extent caused in whole or in part by negligent, reckless, willful and wanton, or wrongful acts or omissions of the Contractor, its Officers, Directors, Employees, Agents, and anyone directly, or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, cost, damage, loss, or expense is caused in part by a party indemnified hereunder, except that no party shall indemnify any other party or person for their own sole negligence.

Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Paragraph.

In as much possible, the contractor shall be responsible for damages they may cause, unforeseen damages are responsibility.

C. Bonds

All contractors must submit with bid, a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid. **Failure to submit a bid bond with the proper rating will result in the bid being deemed non-responsive.** Successful supplier will be required to meet insurance requirements, submit a one hundred percent (100%) PERFORMANCE bond and a one hundred percent (100%) PAYMENT bond. Insurance and Bonding Company should be licensed to do business

by the Georgia Secretary of State, authorized to do business in Georgia by The Georgia Insurance Department, listed in the Department of Treasury's Publication of Companies holding Certificates of Authority as Acceptable Surety on Federal Bonds and as acceptable reinsuring companies. **The bid bond, payment bond, and performance bond must have an A.M. Best rating of A-5 or higher.**

D. Comprehensive General Liability

The successful Bidder shall exercise proper precaution at all times for the protection of persons and property. He shall carry approved insurance from insurance companies authorized to do business in Georgia and having an A.M. Best's rating of A+ or better with the following minimums:

***The limits of insurance are as follows:**

a) General liability insurance of at least Five Hundred Thousand (500,000) Dollars (Combined Single Limit per occurrence) and One Million (1,000,000) Dollars aggregate;

b) Automobile liability insurance of at least Five Hundred Thousand (500,000) Dollars (Combined Single Limit per occurrence for bodily injury or property damage); and

c) Statutory Workers' Compensation Insurance as will protect potential bidder or offeror from Workers' Compensation Acts.

Employers Liability

Bodily Injury Accident - \$100,000 Each Accident

Bodily Injury by Disease - \$500,000 Policy Limit

Bodily Injury by Disease - \$100,000 Each Employee

7. Exemption from Taxes

The Contractor shall not charge the City of Darien directly for any sales or excise tax. The City of Darien is exempt from State Sales Tax. Tax Exemption Certificates indicating the City of Darien's tax-exempt status will be furnished by the City of Darien on request. The Contractor shall be responsible for any payment of any sales, use, or excise tax. This exemption does not include materials purchased and used by a contractor for a construction project.

8. Method of Payment

Contractors shall provide their federal employer identification number on a standard W-9 form within 15 days after award in order not to delay payment. Contractor shall submit request for payment directly to the City Clerk for payment issuance.

Invoices shall be submitted to:

CITY OF DARIEN

Attn: City Clerk

106 Washington Street

Darien, Georgia 31305

cityclerk@darientel.net

Upon inspection and acceptance of the work, the City of Darien will render payment, less any retainage if applicable, within thirty (30) days.

9. Termination

Subject to the provisions below, the Contract may be terminated by the City of Darien upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then the Contract may be extended upon written approval of the City of Darien until said work or services are completed and accepted.

A. Termination for Convenience -- The City of Darien may terminate this Contract for convenience at any time in which case the parties shall negotiate reasonable termination costs.

B. Termination for Cause -- In the event of Termination for Cause, the thirty (30) days advance

notice is waived and the Contractor shall not be entitled to termination costs.

10. **Severability**

In the event that any provision of this contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

11. **Applicable Laws**

This contract shall be governed in all respects by the laws of the State of Georgia

INSTRUCTIONS TO PROPOSERS

1. One (1) original and two (2) copies of required proposal documents must be submitted in sealed envelope marked with the Request for Proposal number, due date, and the proposer's name and address on sealed submission package, as well as outside of shipping packaging.

U.S. Postal Service:

City of Darien
106 Washington Street
Darien, GA 31305

FEDEX/UPS Deliveries

City of Darien
106 Washington Street
Darien, GA 31305

Proposals will be accepted at the above address until the time and date specified above, and immediately after will be publicly opened and vendor names only will be read aloud.

Proposals received after the required time or in any other location other than the City Clerk's Office will not be accepted. City of Darien will not be held liable for misdirected deliveries nor deliveries that are late due to shipping carrier. Faxed or email submissions will not be accepted.

All proposals submitted in response to this invitation shall become the property of the City of Darien and will be a matter of public record available for review after award.

Bid Package Checklist:

1. Pricing Proposal Form
2. Executed RFP
3. References
4. E-Verify Affidavit Contractor
5. E-Verify Affidavit Sub-Contractor
6. Non-Collusion Affidavit
7. Certificate of Insurances
8. Bid Bond
9. Professional Certifications

2. **Inquiries**

Questions and inquiries will be accepted from proposers. Roberts Civil Engineering, LLC is the sole point of contact for this solicitation unless otherwise instructed herein. Questions regarding this construction project may be directed in writing to the Project Manager, Jeff Bors, at Roberts Civil Engineering, 301 Sea Island Road, St. Simons Island, GA 31522 or jbors@RobertsCivilEngineering.com by 5 p.m. on October 17, 2019. No phone calls, please. Unauthorized contact with other City of Darien staff regarding the RFP may result in the disqualification of the proposer. Inquiries pertaining to Requests for Proposals must give RFP number and title. Material questions will be answered in writing, typically via email and will be posted to the City of Darien website as an addendum. It is the sole responsibility of the proposer to check the website (www.CityofDarienGa.com) regularly up to, and including, the date the proposals are due.

3. **Inspection of Site**

A mandatory on-site inspection is not required for this project.

4. **Completion**

Proposal must show number of days required to complete each project under normal conditions. Failure to state completion time obligates proposer to complete the project according to the City of Darien's schedule. Unrealistically short or long completion promised may cause proposal to be disregarded. Consistent failure to meet delivery promises without valid reason may cause removal from vendor list.

5. **Firm Pricing for The City of Darien Acceptance**

Proposal price must be firm for The City of Darien acceptance for 90 days from proposal opening date.

6. **Authority to Bind Firm in Contract**

Proposals MUST give full firm name and address of proposer. Failure to manually sign proposal may disqualify it. Person signing proposal should show TITLE or AUTHORITY TO BIND HIS FIRM IN A CONTRACT. Firm name and authorized signature must appear on proposal in the space provided.

7. **References**

All proposers shall include, with their proposals, a list of at least three (3) current references for whom comparable work has been performed. This list shall include company name, person to contact, telephone number, email address, address where work completed and days to complete. Failure to include references may be ample cause for rejection of proposal as non-responsive.

8. **Basis for Award**

The contract will be awarded to the responsible, responsive proposer(s) whose submission, conforming to the solicitation, will be most advantageous to the City of Darien – price and other factors considered. Unless otherwise specified in this RFP, the City of Darien reserves the right to accept a proposal in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of The City of Darien when applicable. Any proposer who is in default to The City of Darien at the time of submittal of the proposal shall have that proposal rejected. The City of Darien reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by The City of Darien, shall be deemed non-responsive and the offer rejected. In evaluating proposals, The City of Darien shall consider the qualifications of the proposers, timeframe, cost, references and guarantees of materials and equipment.

9. **Negotiation with the Responsible Proposer**

Unless all proposals are canceled or rejected, the City of Darien reserves the right to negotiate with the lowest responsive, responsible proposer to obtain a contract price within the funds available whenever such proposal exceeds the available funds. Negotiations with the low proposer may include both modifications of the proposal price and the specifications/scope of work to be performed.

10. **Notice of Award**

A notice of award will be issued once the project is awarded by the City of Darien at an open meeting.

SOLICIATION SCHEDULE:

Pre-Proposal Conference	10/08/2019
Deadline for Questions	10/17/2019
Proposal Due Date	10/24/2019
Public Bid Opening	10/24/2019
Letter of Intent to Award	11/07/2019
City Council Approval	11/19/2019

Person to contact regarding this proposal: _____

Title: _____

Phone: _____ Fax: _____

Email Address: _____

Name of person authorized to bind the Firm: _____

Signature: _____

Date: _____

Name of Company: _____

Address: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
____ DAY OF _____, 20__

Notary Public

My Commission Expires: _____

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID MAY RESULT IN BID BEING DEEMED NON-RESPONSIVE.

REFERENCES

City of Darien requests a minimum of three, (3) references where work of a similar size and scope has been completed.

References

Proposers shall provide references on this form.

1. Firm Name_____

Brief Description of Project_____

Completion Date_____

Contact_____ Phone_____

Title_____ E-mail_____

2. Firm Name_____

Brief Description of Project_____

Completion Date_____

Contact_____ Phone_____

Title_____ E-mail_____

3. Firm Name_____

Brief Description of Project_____

Completion Date_____

Contact_____ Phone_____

Title_____ E-mail_____

CONTRACTOR AFFIDAVIT AND AGREEMENT

(THIS FORM SHOULD BE FULLY COMPLETED AND RETURNED WITH YOUR BID PACKET)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Darien** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number (E-verify Number)

Date of Authorization

Name of Contractor

Address of Contractor

City, State and Zip Code

Name of Project

I hereby declare under the penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20__ in _____ (City), _____ (State).

Signature of Authorized Officer or Agent (Contractor)

Title of Authorized Officer or Agent (Contractor)

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
_____ DAY OF _____, 201_

Notary Public

My Commission Expires: _____

SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of City of Darien has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent Signature Date
(Subcontractor Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
_____ DAY OF _____, 201_

Notary Public

My Commission Expires: _____

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID MAY RESULT IN BID BEING DEEMED NON-RESPONSIVE.

THE CITY OF DARIEN, GEORGIA

LIST OF SUBCONTRACTORS FORM

I do _____, do not _____ propose to subcontract some of the work on this project. I propose to

Sub-contract work to the following subcontractors:

NAME AND ADDRESS	TYPE OF WORK

STATEMENT OF PROPOSER'S QUALIFICATIONS

(To be subscribed and sworn to before a notary public)

The proposer submits the following statement of proposer's qualification for consideration by the Owner.

Legal Name of Proposer/Firm: _____

Street Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

When Organized: _____

Where Incorporated: _____

Number of years engaged in the contracting business
under the present firm name: _____

Plan of Organization: Proprietorship Corporation Partnership

The proposer has never refused to sign a contract at the original bid. T F

The proposer has never been declared default on a contract. T F

The proposer has never been debarred by the Federal Government T F

Remarks: _____

The foregoing statement of qualifications is submitted under oath.

Under oath, I certify that I am a principal or other representative of the firm of

_____ and I am authorized by it to execute the foregoing offer on its behalf. I am a principal person of the foregoing with management responsibility for the foregoing subject matter and as such, I am personally knowledgeable of all its pertinent matters. The foregoing statements of facts in the foregoing proposal are true.

I certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same materials, labor supplies or equipment and is in all respects, fair and without collusion or fraud. We understand collusive bidding is violation of state and federal law and can result in fines, prison sentences and civil damage awards. We agree to abide by all conditions of this proposal.

The full name and addresses of persons and firms interested in the foregoing proposal as principals are as follows:

Date: _____

Legal Name of Firm: _____

By (Signature): _____

Printed Name: _____

Title: _____

Sworn to and subscribed before this _____ day of _____ 201__.

Notary Public

My commission expires: _____

CITY OF DARIEN
Darien Police Department and Clerk of Courts Building
RFP #330
PROPOSAL FORM

DATE: _____

TO: CITY OF DARIEN
106 Washington Street
Darien, Georgia 31305

Having carefully examined the Proposal Documents entitled RFP #330, the Civil Engineering and Architectural Plans and Addendum(s) No. (s) _____ as well as the premises and conditions affecting the work, we propose to furnish all services, labor, equipment and materials called for them for the entire work, in accordance with aforesaid documents.

Darien Police Department and Clerk of Courts Building -

Total Cost \$ _____ Days to Complete _____

Warranty _____

We agree that this proposal may not be revoked or withdrawn for a period of sixty (60) days following such time. In the case we are notified in writing, by mail, or email of acceptance of this proposal within sixty (60) days after the time set for the opening of proposals, we agree to begin work for the above stated project within ten (10) days of receipt of the Notice to Proceed.

The undersigned agrees to commence actual physical work on the site within ten (10) days of the notice to proceed to the undersigned.

Legal Name of Firm: _____

By (Signature): _____

Printed Name: _____

Title: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
____ DAY OF _____, 201__

Notary Public

My Commission Expires: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Contractor)

(Address of Contractor)

A _____
(Corporation, Partnership or Individual)

hereinafter called Principal, and

(Name of Surety)

(Address of Surety)

a Corporation of the State of _____, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

City of Darien
(Name of Obligee)

106 Washington Street, Darien, Georgia 31305
(Address of Obligee)

Thereinafter referred to as Obligee: in the penal sum of 5% of (\$_____) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to City of Darien, Georgia, a proposal for furnishing materials, labor, and equipment for: **Darien Police Department and Clerk of Courts Building** WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the proposal be accepted, the Principal shall within ten days after receipt of notification of the acceptance, execute a Contract in accordance with the Proposal and upon the terms, conditions, and prices set forth in the form and manner required by The City of Darien and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to The City of Darien, each in the amount of 100% of the total Contract Price, in form and with security satisfactory to said The City of Darien, Georgia, and otherwise, to be and remain in full force and virtue in law, and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to The City of Darien, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this bond is executed pursuant to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited to, O.C.G.A. §§ 36-91-1 et seq., and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

Signed, sealed and dated this _____ day of _____, 20__.

ATTEST:

(Principal)

(Principal Secretary)

By:

(SEAL)

(Address)

(Witness as to Principal)

(Address)

(Surety)

ATTEST:

By: _____
(Attorney-in-Fact)

Resident Agent

(Address)

(SEAL)

(Witness as to Surety)

(Address)

NOTE: If Contractor is Partnership, all partners should execute Bond. Surety Companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the Project is located.

NON-COLLUSION AFFIDAVIT

CITY OF: _____

STATE OF: _____

Before me, the Undersigned Bidder being duly sworn on oath, a Notary Public, for and in the City and State aforesaid, personally appeared _____ and made oath that the Contractor herein, his agents, servants, and/or employees, to the best of his knowledge and belief, have not in any way colluded with anyone for and on behalf of the Contractor, or themselves, to obtain information that would give the Contractor an unfair advantage over others, nor have they colluded with anyone for and on behalf of the Contractor, or themselves, to gain any favoritism in the award of the contract herein. He or she further states that no person or person, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

Oath and Affirmation

I hereby affirm under the penalties for perjury that the facts and information contained in the foregoing bid for public works are true and correct.

Dated this day _____ of _____, _____

Authorized Signature for Contractor: _____

Title: _____

Contractor's name (print): _____

SWORN TO BEFORE ME THIS _____ DAY OF _____, 20 _____

NOTARY PUBLIC FOR THE STATE OF _____

My Commission Expires: _____

Notary Public Signature _____

Printed Name: _____ Phone Number: _____

Address: _____

(Note: Notary seal required for foreign Contractor.)

1. Project Title: Darien Police Department and Clerk of Courts Building

2. Lead Organization: **The City of Darien**
106 Washington Street Darien
Darien, GA 31305
Phone: 912-437-6686

Primary Contact: Jeff Bors
Project Manager
Roberts Civil Engineering, LLC
301 Sea Island Road, Ste. 10
St. Simons Island, GA 31522
Phone: 912-638-9681
Fax: 912-289-0339
Cell: 912-506-3639
E-mail: jbors@robertscivilengineering.com

Project Start Date: December 2019

Project End Date: October 2020

3. Project Goal:

The City of Darien’s goal is to build a new Police Department and Clerk of Courts Building which adds value to the community and improves the safety of the citizens of Darien. The new station will be built on city-owned property at 702 North Way, Darien, Georgia 31305. The facility will consist of a one-story building approximately 3,850 square feet with associated exterior parking areas, concrete sidewalks, and fenced vehicle storage area. The building will include a lobby, office space, training and meeting rooms, interview rooms, file room, secure evidence area, and IT rooms. The facility will not include holding cells. Modern upgrades in technology will be utilized where applicable to improve officer and staff effectiveness, conserve energy, and reduce cost. Completion deadline for the project is October 2020.

4. Construction Plans and Documents

Digital Bid Documents and Construction Plans will be available upon email request from Jeff Bors (jbors@RobertsCivilEngineering.com).